

## Assign or change group admin

### XML Code

<canned-response>

<email>

<p>Any admin in a group can make a member an admin. A group can have an unlimited number of admins. The original creator or a group can't be removed and will remain an admin unless they exit the group.</p>

</p>To assign an admin in a group:</p>

<ol>

<li>Open the group.</li>

<li>Tap the group name.</li>

<li>Scroll to the list of members.</li>

<li>Tap the member you'd like to make an admin &gt; <b>Make Group admin</b>.</li>

</ol>

</p>To remove a group admin:</p>

</p>To remove group members:</p>

<ol>

<li>Open the group.</li>

<li>Tap the group name.</li>

<li>Scroll to the list of members.</li>

<li>Tap the member you'd like to dismiss &gt; <b>Dismiss as Admin</b>.</li>

</ol>

</p>To learn more about how to manage group admin, read <a href="https://faq.example.com/1512006189">this article</a>.</p>

<inapp>

<p>Any admin in a group can make a member an admin. A group can have an unlimited number of admins. The original creator or a group can't be removed and will remain an admin unless they exit the group.</p>

<p>To assign an admin in a group, open the group. Tap the group name. Then, scroll to the list of members and tap the member you'd like to make an admin. Tap <b>Make Group Admin</b>.</p>

<p>To remove a group admin, open the group, and tap the group name. Then scroll to the list of members, and tap the member you'd like to dismiss. Tap <b>Dismiss as Admin</b>.</p>

<p>To learn how to assign and manage group admins, read <a href="https://faq.example.com/511265021112">this article</a>.</p>

## Final Product - Email

Any admin in a group can make a member an admin. A group can have an unlimited number of admins. The original creator or a group can't be removed and will remain an admin unless they exit the group.

To assign an admin in a group:

1. Open the group.
2. Tap the group name.
3. Scroll to the list of members.
4. Tap the member you'd like to make an admin > **Make Group admin**.

To remove group members:

1. Open the group.
2. Tap the group name.
3. Scroll to the list of members.
4. Tap the member you'd like to dismiss > **Dismiss as Admin**.

To learn more about how to manage group admin, read [this article](#).

## Final Product - In-App

Any admin in a group can make a member an admin. A group can have an unlimited number of admins. The original creator or a group can't be removed and will remain an admin unless they exit the group.

To assign an admin in a group, open the group. Tap the group name. Then, scroll to the list of members and tap the member you'd like to make an admin. Tap **Make Group Admin**.

To remove a group admin, open the group, and tap the group name. Then scroll to the list of members, and tap the member you'd like to remove. Tap **Dismiss as Admin**.

To learn how to assign and manage group admins, read this article (<https://faq.example.com/511265021112>).